

S/IL/34470

16.3.66



পশ্চিমবঙ্গ পশ্চিম বঙ্গাল WEST BENGAL

05AA 489762

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এটি একটি নন-জুডিশিয়াল স্ট্যাম্প
যে (নন-জুডিশিয়াল) স্ট্যাম্প কেবল
কর্তৃত্বের দাবি করে।

S/IL/34470.

Basanti Chunakhali Education and
Welfare Foundation.

Memorandum of Association
Registered on 24/01/2006
Sd/



Registrar of Firms, Societies &
Non-Trading Corporations, West Bengal

Handwritten signature and date: 28-12-05

Handwritten text in Bengali: প্রতিশ্রুতিপূর্ণ সহ প্রতি বছর নি
ক (নম : বিবি'এ' বর্ষা থেকে)
কলিকতা: বাকসভাস্থলক

MEMORANDUM OF FOUNDATION

BASANTI CHUNAKHALI EDUCATION AND WELFARE FOUNDATION.

1. Name of the foundation shall be : ~~SUNDARBAN MASS-EDUCATION & WELFARE FOUNDATION.~~
2. The Office of the foundation be located at : Vill. Chunakhali, P.O. Chunakhali P.S. Basanti, Dist. South 24-pgs. West Bengal, pin : 743321.
3. The objects for which the society is established are :
 - a) To promote literary activities among Minorities, women and other Backward communities.
 - b) To be established and administer educational institution as various centers for education of needy and other backward classes.
 - c) To provide Technical and Computer Training facilities among the Minorities and unemployed youths ;
 - d) To organise health camps in different places of West Bengal.
 - e) To provide self-employment programmes to the unemployed youths;
 - f) To provide clean environment by controlling air and water pollution ;
 - g) To built up library and institution for the common people and awareness of literacy programme village to villages;
 - h) To foster fellow feeling and better relationship amongst the members of the society and to arrange for social and cultural activities amongst members ;
 - i) To help the needy students of all communities for the prosecution of their studies ;
 - j) To arrange and organise lectures, debates, discussions, seminars & excursions for the diffusion of knowledge.
 - k) To publish or cause to be published useful literatures, magazines, periodicals liflets etc. - without profit motive

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- l) To help the aged sick, helpless and indigent persons ;
- m) To affiliate and to be affiliated with such other recognised organisations or societies both of W. B. & India whose objectives are fully or in partly similar to the objects ;
- n) To perform works of charity and to render relief to victim of natural or other disasters such as famines floods, earthquakes, wars, epidemics etc. irrespective of cast and creed ;
- o) To do all such acts, deeds, matters and things as may be deemed incidental or conducive to the attainment of the foregoing objects.
- xx) To objects of the foundation will always be restricted within the scope of 4(2) of West Bengal Societies Registration Act, 1961 and will in no way look similar to those coming under any other Act for which separate arrangement of registration is required.

The incomes and properties of the foundation whatsoever derived or obtained shall be applied solely towards the promotion of the objects of the foundation and nor portion thereof shall be paid to or divided amongst any of its members by way of profits.

Moulana Anwarul Hossain



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4. The names, address and descriptions of the members of the governing Body :

	<u>N a m e</u>	<u>Address</u>	<u>Description</u>
1.	Md. Magid Molla.	vill. & P.O. Chunakhali, P. S. Basanti, S. 24 -pgs.	President.
2.	Md. Hafijur Rahman মহাজুর রহমান (সকলকাল),	vill. Muldia (Sk. para), P.O. Chaitanyapur, South 24-pgs.	Vice-president.
3.	Mulana Anwar Hossain, Quashmi.	vill. & P.O. Chunakhali, P. S. Basanti, 24-pgs. (S).	Secretary.
4.	Md. Abu Hossain Mali.	vill. Saligoria, P.O. Jugdia, 24-pgs. (S)	Asstt. Secretary.
5.	Mulana Mhiuddin	vill. & P.O. Jugdia, South 24-pgs.	Cashier.
6.	Md. Arif Hossain piada.	vill. & P.O. Jugdia, South 24-pgs.	Member.
7.	Md. Abul Kalam Jamadar মুজিবুল কামাল জামদার	vill. & P.O. Chunakhali, South 24-pgs.	Member.

Mulana Anwar Hossain

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5. we, the several persons whose names, addresses and occupation are hereunto subscribed are desirous of being formed into a foundation pursuant of this Memorandum of Association.

<u>Signature</u>	<u>Address</u>	<u>Occupation</u>
1. Md. Magid Molla	vill+po- chunakhali- South 24 Pgs	Social work (President)
2. Md. Hafizur Rahaman	vill-Muldia (Sk. Para) Po- Chaitanyapur South 24 Pgs	Social work (Vice-President)
3. Moulana Anwar Hossain	Vill+Po- chunakhali- South 24 Pgs	Social work (Secretary)
4. Md. Abu Hossain Mali	Vill- Sahigoria Po- Jugdia South 24 Pgs	Social work (Asst- Secretary)
5. Moulana Mohiuddin	Vill+Po- Jugdia South 24 Pgs	Social work (Cashier)
6. Md. Arif Hossain Prada	vill+po- Jugdia South 24 Pgs	Social work (Member)
7. Md. Abul Kalam Jamadar	vill+po- chunakhali- South 24 Pgs	Social work (Member)

witness to the above signatures

Signature : Md. Ansarul Haque
Address : vill+post chunakhali p.s Basanti south 24 Pgs
Occupation : Social work

Dated :



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16.3.06



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Basanti Chunakholi Education and
Welfare Foundation.

Regulations of Association
sd/

Registrar of Firms, Societies &
Co-Trading Corps, West Bengal



REGULATIONS
OF
FOUNDATION

~~Sunderban Mass Education and Welfare Foundation,~~
BASANTI CHUNAKHALI EDUCATION AND WELFARE FOUNDATION.

Unless the context otherwise requires, words, expressions contained in these regulations shall have the same meaning as in the W.B. Societies Registration Act or any statutory modification thereof in force at the date at which these regulations become binding on the foundation and its Members.

MEMBERSHIP

1. Admission :

a) The signatories to the Memorandum of Association of the foundation shall be first members of the foundation.

by Any person of any caste, creed or sex gender who has attained the age of eighteen years and agrees in written to be bound by the Memorandum of Association and regulations of the foundation and who in the opinion of the governing Body will be interested in advancement of the objects of the foundation.

Be it noted here that the power to admit members is the sole and absolute power of the governing Body.

2. Types of members :

i. Life member :

Any person qualified to be Life Member by paying Rs.50/- entrance fee and having paid a sum of RS.5,000/- or endowing movable or immovable property of the value of RS.5,000/- or over shall be elected/selected as a Life Member of the foundation. He will be intitled to all rights and privileges of Member till life.

ii. ordinary member :

Any person, qualified to be a member and paying Rs.25/- entrance fee and Rs.500/- ordinary membership fee may be

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admitted as Ordinary member of the foundation.

3. Cessation of Membership ;

Any member shall cease to be a member - (a) on his resignation from membership by a letter addressed to the Hony. Secretary ; (b) on this becoming insane or insolvent ; (c) on his conviction of any offence in connection with the formation, promotion, management or conduct of affairs of foundation of any offence involving moral turpitude.

4. Register of member :

The foundation shall maintain a Register of members containing the names, addresses and their occupations, the date of admission and the date of cessation. The Register will be kept open for inspection of the members of foundation on requisition. All entries required to be made therein shall be entered within a period of 15 days.

5. Rights and obligations of members :

Any member of the foundation has the right - (a) to elect and to be elected in any election of the society ; (b) to submit suggestion for discussion to the governing body and sub-committee on any matter ; (c) to inspect the accounts and the proceedings of the meetings of the foundation on appointment with the Secretary ; (d) to pay his subscription within the prescribed time ; (e) defaulting members shall not be allowed to take part or vote in a meeting (f) Members shall have one vote each.

6. Expulsion of members :

Frequent action of any member if found by the governing body detrimental to the interest and is in violation of the regulations of the foundation, he may be after due enquiry, censured, suspended or expelled from the

membership of the governing body. In that case the

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the Governing Body shall first serve the member concerned with a show cause showing therein the charge framed and ask him to submit his statement of defence within a month. On receipt of the explanation the G.B. shall have the power to take a suitable action against the delinquent member after allowing him to defend the case. If no reply to the show cause notice is received within a month, the G.B. may take an ex parte decision.

For any act of expulsion or termination no such member shall be entitled to prefer any claim for compensation or damages even if proved on subsequent date that such act of expulsion or termination was wrongful and / or unlawful.

GOVERNING BODY

1. Composition and election :

There shall be a governing body consisting of not less than 7 members and it will be comprised of the elected members. Elected members shall be elected at the annual general meeting of the foundation. The office bearers of the governing body shall consist of president, vice-president, Secretary, Asstt. Secretaries, Cashier, and others. The office bearers shall be elected by the governing body amongst themselves.

2. Termination of membership :

A member of the governing body shall cease to be a member of the governing body, if - (a) he resigns by letter addressed to the Secretary, (b) he absents himself from three consecutive meetings of the governing body without any leave or without any reasonable ground :

Moulana Anwarul Hossain



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(c) he is convicted of any offence in connection with the formation, promotion, management or conduct of the affairs of a foundation of any offence involving moral turpitude.

3. Meetings :

A meeting of governing body shall be held at least once in three months at such place and time as the president or the secretary may determine. Any five members of the governing body may requisition the meeting of the governing body and the secretary shall summon the same within several days and failing which the president or the requisitionists may do so provided no business other than specified in the notice shall be transacted at such meeting.

4. Notice and quorum :

Seven days notice of the meeting specifying the place, time and the general nature of work and business to be transacted shall be given to every member of the G.B. Emergency meeting may be called on 24 hours notice. One third members personally present shall constitute a quorum for the meeting and if a quorum is not present within 30 minutes of the time the members present shall adjourn the meeting.;

5. Procedure of the meeting :

The president or in his absence any one of the vice president shall preside over all meetings of the

Moulana. Anwar. Hossain



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Governing Body and in their absence members present shall elect a chairman of the meeting. All questions before the meeting will be decided by a majority of votes, each member having one vote. The President or the chairman shall have a second or casting vote in addition to his own vote in the case of equality of votes.

6. power and duties of the governing Body :

The governing Body shall have general power of supervision and conduct over all the foundation and in particular shall in charge the following duties :

(i) To appoint sub-committee with such power and duties as may be considered necessary or expedient ; (ii) To accept donation, gift, subscription, movable or immovable property and asset for the objects of the society ; (iii) To sell, lease, mortgage or otherwise dispose of and deal with all or any part of the property of the foundation as deemed necessary or expedient for the purpose of the foundation (iv) To keep proper accounts of the foundation in one or more banks (v) To co-opt members to the governing Body (vi) To appoint a person or persons on present to assist the Hony. Secretary/ cashier in the maintenance of account etc.

Moulana. Anwar Hossain

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SAFE CUSTODY OF FUNDS.

1. The governing body of the foundation shall be responsible for the safe custody of the funds and assets of the foundation.
2. The funds of the foundation shall be kept in some nationalised bank and to be invested in any securities specified under section 20 of the Indian Trust Act, 1882.

RECEIPTS OF CONTRIBUTION ETC. & BANK A/C.

All contribution to the Institution shall be received by any of the members of the Executive Committee against a receipt signed by the President/Secretary. The Treasurer shall not keep any amount exceeding Rs.5000/- (five thousand) only with him in cash. Contribution made to the Institution may be made on different heads and the Institution shall keep separate accounts for different heads.

Bank A/C. and operation :-

Any amount cash in excess of Rs.500/- (five thousand) only belonging to the Institution shall be kept deposited in any bank. The Bank A/C. shall be operated by the joint signature (1) President or Treasurer.

ACCOUNTING YEAR :

The accounting year of the society shall be from the first day of April to the last day of March of following year.



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GENERAL MEETING

1. Annual general meeting : AGENDA, NOTICE & QUORUM.

The Hony. Secretary shall annually call the annual general meeting within a month from the end of the last financial year by giving at least 7 days notice to all members and shall hold the Annual election on the same date.

The business to be transacted at the Annual General Meeting shall be :

- Moulana Anwar Hossain*
- a) To confirm the minutes of the last annual general meeting and of special general meeting if any.
 - b) To adopt with or without modification the report of working of the foundation for the previous year ended.
 - c) To pass audited accounts for the said year.
 - d) To appoint qualified auditor or auditors.
 - e) To transact such business as may be fixed by the Governing Body.
 - f) To transact such other business as may be brought forward by giving 7 days previous notice from any member.
 - g) To conduct general election to be held and to elect governing body and office bearers.



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h) One third of the total members shall form the quorum in the annual general meeting.

2. Special general Meeting :

A special general meeting may be convened by the governing body at any time in view or urgency of the matter at least 3 days notice shall be given for special general meeting.

Members may request the governing body for special general meeting by placing requisition signed by two third of total members. In that case the governing body shall convene a special general meeting within a month from the receipt of such notice. In default by the governing body, the requisitionists shall hold such meeting provided no business other than those specified in the notice shall be transacted.

3. Extra Ordinary general Meeting :

The governing body may direct to convene an extra ordinary general meeting for consideration of addition, alteration or amendment of the regulations of the society. 7 days notice along with the proposed draft of change shall be sent to members before the meeting.

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Moulana Anwar Hossain



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5. Asstt. Secretary :

In the absence of the Secretary any one of the Asstt. Secretary shall perform all the duties of the Secretary.

6. Cashier ; He shall -

- a) collect and receive all sorts of subscription, deposit and donations of money and rent receipts thereof.
- b) maintain and keep cash book and such other accounts as are necessary.
- c) operate bank account either with the Secretary or the president.
- d) prepare the budget in consultation with the Secretary for consideration of the governing body.

AUDIT OF ACCOUNTS

The foundation shall have its account audited once a year by a chartered Accountant, such Auditor shall be appointed in the Annual General Meeting and his remuneration shall also be fixed in that meeting. The report of the auditor shall be filed with the Registrar of foundation, West Bengal along with other returns as required under the provisions of section 17 of the Act.

SUITS & LEGAL PROCEEDINGS

All suits and legal proceedings by or against the foundation shall be in the name of the Secretary or by such person as shall be appointed by the committee for the occasion.



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Moulana. Anwar Hossain

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DUTIES OF OFFICE BEARERS

1. President : He shall -
 - a) preside over all meetings of the foundation.
 - b) take all disciplinary actions such as removal, dismissal etc. in consultation with the governing body.
 - c) advise the secretary in any matter requiring urgent attention.
 - d) call emergent meeting.
2. Vice-president :

In the absence of the president any one of the vice president shall perform all the duties of the president.
3. Secretary : He shall -
 - a) convene all meetings of the foundation.
 - b) maintain meeting books of all meetings .
 - c) issue general circulars and notice.
 - d) sign and give pay order on all bills or payments.
 - e) receive all applications of or membership which shall be placed before the governing body.
 - f) sign on behalf of the foundation all receipts for all sums received as subscription etc.
 - g) ensure compliance with statutory requirements.
 - h) transact all other business subject to the direction of the governing body.

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Moulana Anwarul Haque

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ALTERATION OF MEMORANDUM & REGULATIONS

The Memorandum and Regulations may be altered, modified, rescinded or added to by special resolutions passed by the 3/4th members in a general meeting called for the purpose. The governing Body shall have powers to make, alter, modify or rescind such ^{Regulations} Bye-Laws as may be considered necessary in the interest of smooth functioning of the foundation.

COMMON SEAL

The governing Body shall provide a common seal for the purposes of the foundation which shall be kept under such custody and control as the G.B. shall from time to time determine. The seal of the foundation shall not be affixed to any instrument except pursuant to a resolution of the G.B. and in the presence of two members of the G.B. who shall sign every instrument to which the seal is affixed in their presence and every such instrument shall be countersigned by the Secretary.

DISSOLUTION OF FOUNDATION

Subject to the provisions of Section 24 & 27 of the West Bengal Societies Registration Act, 1961 or any statutory modifications thereof, the foundation may be dissolved by a resolution to that effect passed by 3/4th members of the foundation at a general meeting. The said meeting shall also decide the manner of disbursement of the funds and assets of the ~~xxxxx~~ foundation if any after dissolution. We, the undersigned members of the governing Body of the foundation do hereby certify that the above is a true copy of the Regulations of foundation.

Signature of three members of the governing Body :

1. Md. Magid Molla
2. Moulana Anwar Hossain
3. Moulana Mohuddin

dated : Compared by PK
08/05/0



CERTIFIED TRUE COPY

[Handwritten signature]

Registrar of Firms, Societies & Non-Trading Corporations, West Bengal

Moulana Anwar Hossain
ACY 24/1/06